



## Europeana Foundation Governing Board Meeting

6 April 2017  
16h30 – 18h00 CEST  
[Teleconference Call-in Instructions](#)

### AGENDA

*Action proposed: Board to adopt*

- 16:30 – 16:35**      **Opening, apologies and adoption of the agenda - Jan Muller**
- I. Minutes, Decisions & Actions of 27 February 2017 Meeting - Jan Muller**  
Paper 1A *Confidential* - Minutes of Meeting 27 Feb 2017  
Paper 1B *Public* - Decisions & Actions of Meeting 27 Feb  
Paper 1C *Public* - Summary of Minutes 27 Feb Meeting  
*Action proposed: Board to approve*
- 16:35 – 16:45**      **II. Governance - Jill Cousins**  
Paper 2 *Public* - Nominations, Candidacies and Election of Representatives of Content Holder Associations and Expert  
*Action proposed: For approval of basecamp voting and the resolution to appoint the representatives of content holder associations; for discussion about basecamp nominations for the seat of expert and decision on the way forward; nomination for Vice Chair*
- 16:45 – 17:00**      **III. Vision & Mission - Jill Cousins**  
Paper 3 *Confidential* - Europeana Foundation Approach Proposal  
*Action proposed: Board to discuss approach proposal, approve or propose amendments*
- 17:00 – 17:10**      **IV. Procurement & Evaluation of Europeana - Jill Cousins**  
Verbal Update *Confidential* - Procurement and Evaluation  
*Action proposed: For information and discussion*
- 17:10 – 17:25**      **V. Finance & Financial Sustainability of Europeana - Albert Verhaar**  
Paper 4A *Confidential* - Annual Report 2016  
Paper 4B *Confidential* - Funding Update  
Paper 4C *Confidential* - Cashflow Update  
*Action proposed: For information and discussion; and for approval of draft annual report 2016*





- 17:25 – 17:30**      **VI. Generic Services - Jill Cousins**  
Paper 5 *Public* - Proposed way forward on 2018 Generic Services  
*Action proposed: Board to take note of the suggestions and propose other areas that need funding. Board to promote ideas to their ministry contacts and members of the CEF Telecom Committee*
- 17:30 – 17:40**      **VII. Copyright Reform - Paul Keller**  
Paper 6 *Public* - Update on Europeana Copyright Policy Advocacy Efforts  
*Action proposed: For information and to take note of the work being undertaken*
- 17:40 – 17:45**      **VIII. H2020 Results Analysis - Jill Cousins**  
Paper 7 *Public* - Brief for Innovation Agenda Taskforce  
*Action proposed: For discussion, decision and approval*
- 17:45 – 17:50**      **IX. Hosting of Europeana - Jill Cousins**  
Paper 8 *Public* - Hosting of Europeana  
*Action Proposed: Approval of the hosting of Europeana in the US*
- 17:50 - 18:00**      **X. Europeana Network Association - Merete Sanderhoff**  
Paper 9 *Public* - Europeana Network Association Update  
*Action proposed: For information*

**For information and Q&A:**

- 18:00 – 18:05**      **XI. Business Plan 2017 Progress Report - Harry Verwayen**  
Paper 10A *Public* - Content Report  
Paper 10B *Public* - Web Traffic & Social Media Report  
Paper 10C *Public* - Status of KPIs  
*Action proposed: For information*  
**NB:** To be able to provide full Q1 progress reports, papers 10A, 10B and 10C are deferred to be circulated in the week of 3 April
- XII. Forthcoming Events - Jill Cousins**  
Paper 11 *Public* - Overview of Forthcoming Events & Maltese Presidency  
*Action proposed: For information*

**Any Other Business**

- Registration of Board Members with the Dutch Chamber of Commerce is a legal requirement that cannot be changed. Proposal to make registration with the Dutch Chamber of Commerce a pre-requisite before the new Board members can become voting members.



- Next meeting - 15 June 2017 - teleconference call
- Decision on 8 or 23 November 2017 - teleconference call

**18:05**

**Closing**

**Circulation:**

Europeana Foundation Governing Board Members & Observers

**Classification:**

Public