



Europeana Network Association  
Members Council

**TASK FORCE MID-TERM REPORT**

Please read the Task Force Terms of Reference before filling out this form. To submit your mid-term report, download this form as a Word document, complete it and send it to [network@europeana.eu](mailto:network@europeana.eu).

**Submission date of mid-term report**

21 April 2017

**Name of the Task Force**

Preparing Europeana for IIF involvement

**Task Force Chair**

Christiane Fritze

**Meetings to date** *(both virtual and physical)*

13 February 2017 via skype  
06 March 2017 via skype  
20 March 2017 via skype  
24 March 2017 Face to face meeting in the Hague

**Expected end date of the Task Force** *(maximum 9 months after the start)*

30 June 2017

**Please describe the results of the Task Force so far** *(if possible relate the progress made against the objectives described in the Task Force proposal)*

Status: 31 March 2017

The task force members identified the key areas where to give recommendations on. The group developed a survey on Sharing Digital resources to understand better the current practice of the Europeana content providers and to phrase appropriate recommendations concerning the implementation of IIF technologies. A well planned promotion schedule for the survey has been written.

The structure of the recommendations document has been sketched. A first draft of it is scheduled for May 12 2017.

The TF members have been liaising with the IIF Consortium in various ways:

- Advocating for signing the [Letter to DAMS vendors](#)
- Cooperating with Sheila Rabun from the Consortium regarding the [IIF Adopters Surveys](#) and the Europeana Survey on Sharing Digital resource
- The FAQ section for museums and other cultural heritage institutions in revision has been reviewed and adopted for the Europeana community
- The TF has successfully applied for a lightning talk at the [Annual IIF Conference 2017](#) at Vatican.
- The TF has been invited to participate at the Outreach discussion session at the [Annual IIF Conference 2017](#) at Vatican.

**Please list the realised and expected outputs of the Task Force and the (expected) dates of publication** *(at least a set of recommendations)*

- Announcing and promoting the Survey on Sharing Digital Resources
- Results of the survey analysis will go into the recommendations
- First draft of the Recommendations document is scheduled for 12 May 2017
- [Lightning talk](#) about the IIF Task Force given by Gill Hamilton and a corresponding [demo session](#) on 7 June 2017 at the Annual IIF Conference
- Presenting the IIF TF at the [Outreach Session](#) by Claire Knowles at the Annual IIF Conference on 9 June 2017
- Final version of the Recommendations is scheduled for 30 June 2017

**Proposed dissemination plan for Task Force results** *(Task Forces are required to publish their recommendations in sector-related journals or submit them as conference papers. They are furthermore encouraged to disseminate and promote their recommendations in additional ways, such as through (Europeana Pro) blogs, circulation to stakeholders and relevant communities, Twitter campaigns, etc. Note that this work can be coordinated with the support of Europeana Office)*

Dissemination plan for TF results is still under development.

First results of the Task Force will be communicated at the [Lightning talk](#) at the Annual IIF conference on 7 June 2017.