



## Europeana Network Association Management Board

MB Meeting 5 September 2018, 11:30 -12:30 CET  
Teleconference

### Minutes

**Attendees** Merete Sanderhoff (MS, Chair), Max Kaiser (MK), Joke van der Leeuw-Roord (JvdLR), Johan Oomen (JO), Uldis Zarins (UZ), Harry Verwayen (HV), Zuzana Malicherova (ZM), Victor-Jan Vos (VJV)

**Apologies** Paul Keller (PK)

### Actions

- **Action 1: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.**
- **Action 2: ZM - to revise the minutes of the July's MC meeting.**
- **Action 3: ZM - to include the new process for the communities on the agenda of the next Governance WG meeting.**

#### 1. Review of minutes and pending actions from MB meeting 5 July

The Board reviewed and approved the minutes and pending actions of the previous meeting.

→ **Action 1:** ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.

#### 2. Recap on [MC Meeting 5-6 July The Hague](#)

- *Impressions and remaining issues to address*

The Board has addressed valid concerns from the MC related to the new TF process and budget for the communities, has clarified the situation on the MC Basecamp, and reflected on the comments of the Councillors. The minutes of the MC meeting reflect only what was said at the meeting, but the process has been clarified on Basecamp following the meeting. The new process will be captured in the revised terms of reference and included in the ENA Procedures.

- *Decision-making process for TF reviews and budget*

The Board agreed that if there is a TF proposal that comes from outside of the community framework, the proposal is assigned to the community that covers the area of interest the most. In case there is a proposal that the Board, the Council or the Foundation find very relevant but does not reflect the scope of focus of the assigned community, the proposal can still be approved and use

a budget reserved for TFs outside communities. The MC shall still do the final approval of TFs based on advice of the Board and community chairs. For the time being, this process can be seen as a pilot and go through a formal voting approval at the next MC meeting.

→ **Action 2:** ZM - to revise the minutes of the July's MC meeting.

→ **Action 3:** ZM - to include the new process for the communities on the agenda of the next Governance WG meeting.

- AGM 2018

The AGM WG has been looking after the process and planning of the event. The members have been reaching out to keynote speakers and will have a follow-up call in the coming weeks. The agenda is being finalized together with the invites for pitches. It is not mandatory for the Board members to be present at the closing event of EYCH.

### 3. [ENA Communities](#)

- *Progress on merging of [Europeana and ENA Communities](#)*

The most pressing issue related to the set-up of the communities has been whether the ENA membership should be compulsory for the community members or not. It is a complicated rule since some of the communities existed in the past as Europeana communities and have established their membership base, where some important partners and active members may refuse to join ENA. All the communities now have a page on Pro and are in process of deciding on their chairs and co-chairs.

### 4. Recurrent agenda items

- *Governing Board meeting - ENA Update*

HV would like to dedicate 20 minutes of the programme to ENA and have a slide on the relationship between ENA and the EF. Another 20 minutes can be reserved for the Innovation TF. 70% of the meeting will focus on strategic governance issues and direction for the EF in the changing landscape.

- *Approval of new membership requests*

The new membership requests will be sent in the end of September.

### 5. AOB

VJV gave a brief update on the Europeana DS13 review, which went well, and will keep the Board informed.