



## Europeana Network Association Management Board

MB Meeting 11 April 2018, 11:30-12:30 CET  
Teleconference

### Minutes

**Attendees** Merete Sanderhoff (MS, Chair), Max Kaiser (MK), Joke van der Leeuw-Roord (JvdLR), Paul Keller (PK), Uldis Zarins (UZ), Harry Verwayen (HV), Zuzana Malicherova (ZM), Victor-Jan Vos (VJV)

**Apologies** Johan Oomen (JO)

### Actions

- **Action 1:** ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.
- **Action 2 (recurrent):** ZM - to consider adjusting the ENA sign-up page.
- **Action 3:** MB - to clarify work plans for the communities they've been assigned, and approach and appoint an active 'table lead'.
- **Action 4:** ZM - to investigate what the activities and focus of existing communities have been to avoid an overlap and doubling of effort with the newly created ones, and share the information with the MB.
- **Action 5:** MB - ask the MC to provide input on allocation of money for newly established communities.
- **Action 6:** MB - to start a shared google doc with structure and planning of the MC meeting in July.

### 1. Review of minutes and pending actions from MB meeting of 7 March

The Board reviewed and approved the minutes and pending actions of the previous meeting. Actions 2, 4, 8, are ongoing, the rest is completed.

- **Action 1:** ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.
- **Action 2 (recurrent):** ZM - to consider adjusting the ENA sign-up page.

### 2. Communities getting to work: next steps - All

The Board agreed that the newly formed communities should make progress before the next MC meeting. That requires the Board members to steer and encourage the Councillors to work on topics of interest. It would be useful for each group to identify the landscape and come up with a concrete work plan proposal. In light of the growing independence of ENA from the EF, the original set-up of

EF running existing communities and the newly proposed communities initiated by ENA was discussed. HV stressed that it is good to let the communities organically grow and let people take the lead, but it would be useful to first investigate what has been in place already and what is missing in order to expand the work and avoid doubling of efforts and building separate communities, when what we aim to do is strengthen the Europeana Network. The relationship between TFs and communities can follow the Impact TF/community example, where the TF develops specific tools and the community then supports the ongoing work of Europeana Network as a platform for interested parties in the sector, where members can find, share, and discuss related topics of interest.

→ **Action 3:** MB - to clarify work plans for the communities they've been assigned, and approach and appoint an active 'table lead'.

→ **Action 4:** ZM - to investigate what the activities and focus of existing communities have been to avoid an overlap and doubling of effort with the newly created ones, and share the information with the MB.

### 3. Network Association Budget update - PK

- Allocating budget for community-building

According to the current budget estimations, the costs of the last MC meeting in The Hague were not too high and there is money left to have an additional MC meeting in July, ideally also in The Hague. The community-building efforts will require some budget, which is hard to predict at the moment, but it will be re-assigned from the TF budget.

→ **Action 5:** MB - ask the MC to provide input on allocation of money for newly established communities.

→ **Action 6:** MB - to start a shared google doc with structure and planning of the MC meeting in July.

### 4. Considering suitable future MB members

- Possibility for re-election of MC/MB members

This discussion point is on the agenda of the upcoming Governance WG meeting (16 April), which will discuss the issue and a potential Statutes change. The original decision to limit the possibility of getting re-elected was put in place to allow for a democratic change, but it seems to have created a problem in terms of continuity. As a possible solution, MS suggested that one or more members of the current Board can continue as additional member of the new Board for as long as it would be required. The leaving MB can also be invited to provide help and advise as external advisors at any point. The topic will be further discussed at the upcoming meetings.

### 5. Task Forces and Working Groups update - ZM/All

- New proposals vs. TF budget in second half of 2018 (postponed)

## **6. Recurrent agenda items - All**

- Approval of new membership requests - JvdLR/UZ (postponed)

## **7. AOB - All**

- Next MC meeting - confirmation (postponed)
- Unconfirmed ENA members from 2017 - next steps (postponed)