

Minutes

Attendees Merete Sanderhoff (MS, Chair), Max Kaiser (MK), Joke van der Leeuw-Roord (JvdLR), Johan Oomen (JO), Paul Keller (PK), Uldis Zarins (UZ), Jill Cousins (JC), Harry Verwayen (HV), Zuzana Malicherova (ZM), Victor-Jan Vos (VJV), Gina van der Linden (GvdL)

Apologies -

Actions

- **Action 1: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.**
- **Action 2: ZM/all - to plan the physical MB and MC meeting in February/March 2018.**
- **Action 3: GvdL - to share the information about Thunderclap and the AGM roadmap with the Board.**
- **Action 4: TvH - to check whether 10 people with suspicious membership requests were coming to the AGM, and whether she can do preliminary email checks.**

1. Review of minutes and pending actions from MB meeting 1/11

The Board reviewed and approved the minutes and pending actions. MS thanked everyone for an active involvement in preparation of the upcoming AGM and MC meeting in Milan.

→ **Action 1:** ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.

2. Network Association Budget update

- *Future sustainability / size of the MC in light of current budget limitations*

Following an email exchange, the Board discussed how each member can clarify the roles and contribute to effectively activating the network and the work of the MC. The Board members also discussed the future sustainability of the Association and the MC and its current size in light of current budget limitations.

The proposed 2018 budget is significantly lower than the 2017 operating budget. Funding for the 2018 budget comes from 2 separate projects: DSI-3 and DSI-4. € 27,500 comes from the DSI-3 budget and will cover expenses between January and August of 2018. The remaining € 17,000 will be

under the DSI-4 budget and will cover expenses between September and December 2018. This amount is based on an expected annual contribution of €50.000. It is good to assign as much money to ENA as possible to have a good negotiation position and in case of other organisation winning the tender.

One of the lessons learnt in 2017 is that the location of the MC meetings can significantly affect the total costs, calculating around € 10-11 000 Euro per meeting. It has therefore been proposed to have two MC meetings in 2018, one until the end of August in a relatively cheap place. WGs can have meeting as well. The ENA budget will be about € 2500 short of the prediction by September, but it can be covered by the Foundation. Some additional funding opportunities might arise from the second Generic Services call in next quartile, where ENA would be able to submit some proposals as a means to boost the budget, and thereby secure budget for the AGM 2018. The prediction of next year needs to be made in next 6 weeks and discussed during the physical MB meeting in February. Another important topic of the meeting will be how to effectively select TFs so that their work yields useful and applicable results and get better return on investment.

→ **Action 2:** ZM/all - to plan the physical MB and MC meeting in February/March 2018.

3. [AGM 2017 Milan](#)

Regarding the GA session of the AGM, the Board agreed 1 hour would provide enough time to cover all the key topics. MC would go through Europeana and 2018 EYCH/Migration Campaign during their meeting prior to AGM. For the Impact and 'pitch your project' session, 10 participants, selected from 22 submissions, would present their proposals in 10-minute time.

→ **Action 3:** GvdL - to share the information about Thunderclap and the AGM roadmap with the Board.

4. [MC meeting Milan](#)

- *[Coordination of break-out group discussions, lessons learnt and next steps](#)*

The Board agreed to take on an active role of steering the MC and encouraging the Councillors to actively participate during the meeting, and in general. There is a need to push TFs that are technically done with their work but have not submitted final reports to formally finish and clarify what has caused the delay and what the plan is to move forward in order to finalize the TFs. There are currently 2 new TF proposals and there is room for 2-3 more in 2018. They need to be critically selected to ensure a good quality of work and output.

The goal of the meeting is to regain the momentum, make everyone feel connected and motivate the Councillors to get the message across their networks that ENA is part of the cultural heritage and EYCH, and that by acting as commons and working together, we can make a real difference to the society and be strong. The Councillors and ENA members need to feel valued, and bring words into action.

5. Recurrent agenda items / AOB

- Approval of new membership requests

There were a lot of new requests, many from students or teachers with generalized email addresses. 10 of them looked suspicious, the rest were good for approval. JvdLR suggested an extra layer of checking the emails after registering.

→ **Action 4:** TvH - to check whether 10 people with suspicious membership requests were coming to the AGM, and whether she can do preliminary email checks.