



Europeana Network Association Management Board

MB Meeting 6 September 2017, 11:00-12:30 CET

Teleconference

Minutes

Attendees Merete Sanderhoff (MS, Chair), Max Kaiser (MK), Joke van der Leeuw-Roord (JvdLR), Johan Oomen (JO), Uldis Zarins (UZ), Harry Verwayen (HV), Zuzana Malicherova (ZM)

Apologies Jill Cousins (JC), Paul Keller (PK)

Actions:

- Action 1: Europeana Office - to share the minutes of the previous and this MB meeting with the MC and on Pro.
- Action 2: ZM - to follow-up on TF Chairs encouraging their members who are not ENA members to join ENA.
- Action 3 (ongoing): All - to investigate with a small group of MB members how to support ENA's budget and come up with a series of proposals/scenarios. This "WG" should initiate their work after DSI-3 budget has been finalised.
- Action 4: HV - to discuss with MdN the possibility of setting-up a working group on benchmarking and inform the Board about the outcome at the next meeting.
- Action 5: ZM - include pending MC meeting action points assigned to MB on the agenda of the next meeting.
- Action 6: ZM - to prioritise the list of action points from the MC meeting and inform the Board.
- Action 7: All - to contact MS with additional ideas for the ReACH roundtable, and contact Office and each other about events/initiatives where the work of Europeana and ENA can be promoted.
- Action 8: ZM - to make 'how to effectively promote ENA membership and activities externally' as part of the agenda of the next MC meeting.
- Action 9: HV - to check the rejected proposal for Europeana local communities TF and assess whether its ideas can be reused and applied in different format.
- Action 10: HV/JC/ZM - to draft agenda of the AGM and MC meeting and make it a point in the future MB meetings' agenda.

1. Review of the minutes and pending actions from MB meeting 06/07 - MS/All

The Board reviewed the minutes and pending actions from the previous meeting. Action point 3 regarding proposals on supporting ENA's budget remains open, the rest of the actions have been completed.

→ **Action 1:** ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.

- **Action 2:** ZM - to follow-up on TF Chairs encouraging their members who are not ENA members to join ENA.
- **Action 3:** (ongoing): All - to investigate with a small group of MB members how to support ENA's budget and come up with a series of proposals/scenarios. This "WG" should initiate their work after DSI-3 budget has been finalised.

2. Recap on [MC Meeting in Copenhagen](#) - All

The Board reviewed the action points of the MC meeting in Copenhagen.

- **Action 4:** HV - to discuss with MdN the possibility of setting-up a working group on benchmarking and inform the Board about the outcome at the next meeting.
- **Action 5:** ZM - include pending MC meeting action points assigned to MB on the agenda of the next meeting.
- **Action 6:** ZM - to prioritise the list of action points from the MC meeting and inform the Board.

3. [Governing Board meeting preparation](#) - All

- [Network Update paper](#) - ZM/MS

The Network update paper summarizes key activities of the Association since the last Gov. Board meeting in June. The Board together with JC will work on the papers that will be circulated by 15 September, and JC will provide update on the EC evaluation of Europeana. [Christian Nyhus Andreassen](#) is the new project officer beside Federico Milani. MS was asked to take part in the Danish part of the evaluation.

4. Network Association Budget/DSI3 update - PK/JC

The DSI3 kicked off on 1 September, JC and PK will provide more information at the next meeting.

5. ENA's input to ReACH [Global convention for CH digitisation](#) - MS

MS asked the Board to provide input for her participation in the roundtable organised by the Reproductions of Art and Cultural Heritage programme (ReACH) in Saint Petersburg on 21 September. ReACH is spearheaded by the Victoria and Albert Museum and consists of 5 roundtables. It aims to: 1) share and bring best practices from around the world concerning the production, storage and dissemination of digital and physical reproductions; 2) use the gathered information to collectively draft a new convention on the role of museums and other organizations in the reproduction of works of art and cultural heritage. The first roundtable already took place in Washington DC. The focus is on museums but those usually also operate across various sectors. This

year was chosen since it coincides with the 150th anniversary of Henry Cole's 1867 'Convention for Promoting Universally Reproductions of Works of Art'. It is a bottom-up initiative headed by V&A, and supported by UNESCO and ICOM. It should ideally result in an applicable and actionable framework/declaration, without imposing new rights. MS will promote existing Europeana standards and best practices, and suggest an actionable approach to implementing the convention.

JO offered MS [additional idea](#) from a recently convened digital humanities conference, which also came up with an ambitious initiative in support of the EC, and will send additional documents to MS from Audiovisual think tank and heritage domain. All are welcome to notify MS with additional ideas for the roundtable. HV will provide some information from the Impact playbook. All agreed that it is an advantage if initiatives like these are coordinated across the sector, and that they should appear on MB agenda regularly. Europeana and ENA should work to be more visible and present in such activities, and bring various institutions together in organising such initiatives.

→ **Action 7:** All - to contact MS with additional ideas for the ReACH roundtable, and contact Office and each other about events/initiatives where the work of Europeana and ENA can be promoted.

6. [Governance WG](#) - Progress update - JvdLR/ZM

- *Membership campaign & elections 2017*

The WG has been Identifying what needs to be changed in the legal documents, setting up specific dates and resolving practical issues related to the membership campaign and 2017 elections. All agreed that it is important to make it clear for the candidates/newly elected MC members what is expected of them. The key issue for the future is whether we prefer to have a smaller network of active members or a large network of many inactive ones, and how to increase the level of engagement. We need to find a way to effectively promote ENA and its membership as a part of Europeana ecosystem.

→ **Action 8:** ZM - to make 'how to effectively promote ENA membership and activities externally' as part of the agenda of the next MC meeting.

7. [Task Forces and Working Groups](#) - ZM/All

- *Overview of running TFs and WGs & Follow-up on [rejected TF](#) of Cristina Roiu - HV/MS*

There are currently 6 running WGs and 5 running TFs. The newly approved [TF on Creation and Governance of EDM mappings, profiles and extensions](#) is up and running, the rest of the TFs have undergone mid-term review and are preparing their final reports. 3 TFs have ended and provided final recommendations.

→ **Action 9:** HV/MS - to check the rejected proposal for [Europeana local communities TF](#) and assess whether its ideas can be reused and applied in different format.

8. Recurrent agenda items - All

- *Approval of new membership requests - JvdL*

There were around 20 new requests, three of them are questionable and need to be reviewed in detail.

9. AOB - All

- [AGM 2017](#) - JC/ZM

→ **Action 10:** HV/JC/ZM - to draft agenda of the AGM and MC meeting and make it a point in the future MB meetings' agenda.