



## Europeana Network Association Management Board

MB Meeting 5/10/2016, 11:00-12:30 CET (virtual)

### MINUTES

**Attendees** Max Kaiser (MK *Chair*), Merete Sanderhoff (MS *Vice-Chair*), Rolf Källman (RK), Joke van der Leeuw-Roord (JLR), Shadi Ardalan (SA), Jill Cousins (JC), Aubéry Escande (AE), Ylva Klaassen (YK), Harry Verwayen (HV)

**Apologies** Paul Keller (PK *Treasurer*), Johan Oomen (JO)

- **ACTION 1: MB** to review minutes of last MB meeting by end of 7 Oct
- **ACTION 2: MK and YK** to publish cleaned-up MB minutes on MC Basecamp and Europeana
- **ACTION 3: PK and JO** to review the new proposal for an Association mission statement (end of page 2) by end of 10 October
- **ACTION 4: JC** to ask Uldis Zarins to consolidate the interim Association mission statement and to write a brief paper to accompany it + to present the discussion at the MC meeting in Riga on 7 November
- **ACTION 5: UZ** to send the updated interim Association mission statement + accompanying paper to the MB by 14 October
- **ACTION 6: the MB** to review UZ's mission statement and paper by 21 October
- **ACTION 7: JC** to add a short explanation of Europeana to the mission document
- **ACTION 8: AE/YK in consultation with MS** to invite Councillors to provide input for two sessions at the MC Riga meeting (30 min open mic session + 1 hour open slot)
- **ACTION 9: YK and AE** to create a clean version of the agenda and post to MB Basecamp
- **ACTION 10: the MB/JC/HV** to agree upon the draft agenda for the MC Riga meeting by 14 October
- **ACTION 11: MK/MS** to send the draft agenda for the MC Riga meeting to the MC by 17 October
- **ACTION 12: JC** to discuss setting up an Aggregators WG at the next MC meeting in Riga with Stephan Bartholmei
- **ACTION 13: PK** to submit financial report 2015-2016 and 2017 budget to Voting Committee (via YK) before 17 October
- **ACTION 14: MK** to submit annual report 2015-2016 and 2017 annual policy to Voting Committee before 17 October
- **ACTION 15: HV** to draft a paper on Europeana's strategic repositioning and/or BP 2017 for the meeting of the General Assembly before 17 October, if deemed necessary
- **ACTION 16: YK** to chase authors of documents to be voted upon by the General Assembly
- **ACTION 17: the MB** to promote the MC elections and to encourage persons in their networks to come forward
- **ACTION 18: MK, PK and JO** to submit their candidacy for the MC elections by 11 October
- **ACTION 19: AE** to change 'elections launch' in the AGM programme to '(introduction to) 2016 voting and elections'
- **ACTION 20: PK** to present the MB with a budget update via Basecamp

## 1. Review of pending actions (recurrent) - MK

*The MB reviewed the pending actions; there were some remaining actions.*

- JO will run for re-election.
- AE: the MC Survey will not be followed up further due to time restrictions. Instead, we are asking Councillors who decide not to run for re-election about their motivation.
- The minutes of last MB meeting still need to be reviewed before being published.

## 2. Major development updates: info and status - All

- Europeana's strategic repositioning was one of the subjects discussed at the meeting of the Governing Board on 27 September.

## 3. Mission and Vision development - MK/MS

- In their last call (03/10), the Mission/Vision WG discussed the two different views on the purpose and mission of ENA (ENA as only a supporting organisation to EF; or as a more independent body). A new proposal for an Association mission statement (end of page 2) was created.
- The Association mission statement cannot be finalised until early 2017 (and therefore ratified only at the 2017 AGM) because of the dependences of Europeana vision and strategy, which are currently under revision. However, the WG proposes to present the current version as 'work in progress', and to consult the MC at the Riga meeting in November.
- Next steps:
  - PK and JO to review the text by 10 Oct
  - Uldis Zarins to consolidate all comments into an interim mission statement, and to write a brief discussion paper to accompany it by 14 October (with an explanation of Europeana's aims and the process of updating the mission statement, mentioning that it is still provisional and needs MC approval at the Riga meeting)
  - The MB to review and agree on these documents by 21 October
  - The paper to be sent out to the MC by 31 October
  - Uldis Zarins to lead the Association Mission session at the MC Riga meeting
- JLR and RK indicated that a brief explanation of what Europeana is and does would be highly appreciated, as it has proven difficult to explain this to outsiders; JC replied that this exists already.

## 4. Next Members Council meeting (7 Nov, Riga) - All

- MK, MS, AE and YK created a draft agenda for the next physical MC meeting; the schedule was adapted based on the MB discussion.
- The MC will be asked for their input for two sessions: brief updates for the open mic session, and topic suggestions for the 1 hour open slot. See the [message on BC](#).

## 5. Voting/elections update - RK

- The MC mandate extension was agreed upon by MC with 22 votes in favour, 1 against and 1 abstention (participation level 79% - so quorate). The amendment will be introduced in the Statutes and put before the General Assembly for approval.
- The deadline for the final version of all documents to be voted upon by the GA is 17 October; YK will chase writers.

## 6. Recurrent agenda items - various

- AGM 2016: see [draft agenda](#). There are 120 registrations, including MC and Europeana; the objective is 200 participants. Promotion will increase over the coming weeks; the target number will very probably be reached. JLR pointed out that the GA meeting does not just concern the MC elections; the title should be changed to '2016 voting and elections'.
- [Task Forces](#): some potential TF chairs need to (re)submit their proposals; AE and YK are in contact with them. The Smart Cities TF resubmitted a proposal, but with a different Chair; after consultation it will go to the MC for approval.
- [Working Groups](#): no update.
- JLR and RK will be sent a list of candidate Association Members to approve early on 6 October.
- Budget: no update because of PK's absence; the MB asked him to provide a budget update via BC.

## 7. AOB - All

- As YK will be leaving Europeana at the end of October, SA will take over minuting the MB, MC and General Assembly meetings as an interim solution.
- MK thanked YK on behalf of the MB for her contribution over the past years and wished her the best of luck on her next steps.