



Europeana Network Association Management Board

Management Board meeting 7 October 2015

DECISIONS & ACTIONS

Attendees Merete Sanderhoff (MS *Vice-Chair, now Acting Chair*), Paul Keller (PK *Treasurer*), Joke van der Leeuw-Roord (JLR), Jill Cousins (JC), Aubéry Escande (AE), Luis Ramos Pinto (LRP)

Apologies Max Kaiser (MK *Chair*), Rolf Källman (RK), Johan Oomen (JO)

1. Review of pending actions - MS

Pending actions were reviewed and approved.

2. Governance & Elections - JLR

JLR highlighted that the elections procedures Working Group determined that the voting procedure for 2015 would be by *relative majority*, i.e. those with the most votes are elected.

ACTION - MC: to formally approve the elections & decision-making procedures document by no later than **15 Oct.**

ACTION - MB: to fully ratify the list of Network members.

ACTION - MB: to approve the 2015 Voting Working Group (Joke Van der Leeuw-Roord, Jonathan Gray, Rolf Kallman, Jef Malliet, Louise Edwards).

3. Pre-AGM: Agenda MC and MB meetings

ACTION - MC: to review agenda for 2 Nov MB & 3 Nov MC meetings by no later than **15 October.**

4. AGM & General Assembly update

ACTION - AE: approach the Management Board to get them to moderate most parts of the AGM.

ACTION - EUROPEANA OFFICE: to make sure the Business Plan (which needs to be approved at the General Assembly) is reviewed by the Members Council no later than 15 Oct.

5. Budget update - PK

ACTION - EUROPEANA OFFICE: to present a revised budget which enables the Association to determine its priorities for 2016.

ACTION - PK: to make sure the Budget is presented to the Members Council at least two weeks prior to the AGM.

6. Half-year Activity Plan & Task Force update - LRP

ACTION - EUROPEANA OFFICE: to incorporate Task Forces updates into the half-year activity plan.