



Europeana Network Association Management Board

Management Board meeting 2 September 2015

DECISIONS & ACTIONS

Attendees Max Kaiser (MK *Chair*), Paul Keller (PK *Treasurer*), Joke van der Leeuw-Roord (JLR), Johan Oomen (JO), Jill Cousins (JC), Aubéry Escande (AE), Luis Ramos Pinto (LRP)

Apologies Merete Sanderhoff (MS *Vice-Chair*), Rolf Källman (RK)

1. Review of pending actions - MK

Pending actions were reviewed and approved.

ACTION - LRP: to share the final Working Group & Task Force TOR with the MB.

2. Governance & Elections - JLR & AE

JLR informed the MB that the Decision-Making & Elections procedures Working Group decided that the candidates with the most votes would be elected. It would then be up to the following year's Voting Working Group to determine whether this methodology would apply.

Action - LRP: share Julia's revisions of the Decision-Making & Elections procedures documents with Rolf & Joke. The aim, to have the Members Council view and approve these by the second week of September.

AE informed that the call for candidates aims to start on 9 September, closing 7 October (however deadline for registering to vote is 30 September). On 9 October the hero image on Pro will be updated and linked to a blog from Rolf announcing the start of the candidates campaign.

Decision - MB: number of seats up for election will be at least six. Additionally there might be another 3 depending on whether some counselors step down.

Action - LRP: when launching the call for candidates (9 September), to communicate that at least six seats will be up for election and at a later date announce any additional seats.

Action - LRP: to use the past post on the achievement of the Network (first half of 2015) as part of the message to go out for the call for candidates on 9 September.

Decision - MB: given her wider commitments with Europeana's Governance JLR will be serving a second year on the MB.

Decision - JLR: volunteered to join the Voting Working Group.

Action - MB: to provide Europeana Office with a list of candidates whom they think would be suited to run for the position.

3. Introduction to the Half-Year MC Activity Plan & comms - AE

Action - AE: to circulate the half-year activity-plan with the MB.

Action - MB: to give their suggestions on the half-year activity plan by 9 September.

Action - Europeana Office: to host the agenda, decisions & actions from each meeting on PRO to make these available to the wider network for consultation, taking care to grey out parts not deemed of public concern.

4. Update on Membership Campaign - LRP

Action - MC: to view their [profiles on the new website](#) and using the following document to submit more information if necessary.

5. Updated on planning the AGM - AE

Decision: it was decided that the MB should meet on the afternoon of 2 November at midday.

Action - AE: share the AGM draft with the MB.

Action - MB: comment on the AGM draft by next Tuesday 8 September.

JC suggested there should be a session promoting the international recognition of what the Network has done.

Action - Europeana Office: to start drafting the agenda for the forthcoming AGM MC & MB meetings.

6. Europeana DSI 2016 proposal and BP 2016 - JC or AE

Action - Harry Verwayen: to share the Business Plan 2016 2 weeks before the next MB meeting.