



Europeana Network Association Management Board

Management Board meeting 1 July 2015

DECISIONS & ACTIONS

Attendees Max Kaiser (MK *Chair*), Merete Sanderhoff (MS *Vice-Chair*), Paul Keller (PK *Treasurer*), Joke van der Leeuw-Roord (JLR), Rolf Källman (RK), Jill Cousins (JC), Aubéry Escande (AE), Luis Ramos Pinto (LRP)

Apologies Johan Oomen (JO)

1. Review of pending actions - MK

Pending actions were reviewed and approved.

2. Bylaws - JLR

MK - asked if the Bylaws were ready to be ratified by the next MC meeting? **JLR** replied yes, but point 13.7 has to be changed.

Action JLR - revise point 13.7 of the Statutes

Action MK - email the MC that they will be required to vote on the Bylaws at the next meeting.

Action - LRP: add as an agenda procedural steps (with emphasis on elections) working-group.

3. July Members Council meeting - MK

A discussion on the number of seats ensued. There was general agreement that the Members Council for next year shouldn't exceed 30 seats.

Action - AE: to fit in session on the identification of MC roles.

Action - AE: to include topic of communications requirements (twitter accounts etc.) on MC agenda

Action - LRP: add link to the complete survey results.

4. Update on membership Campaign - AE & CRM - LRP

Action - LRP: look into providing flipcharts and the likes for break-out sessions of the MC meeting.

Action - LRP: keep MC updated on a monthly basis on the number of registrations the list for the members to be approved. Apply the rule of exception.

5. Updated on planning the AGM - AE

Action - AE: to approach Olivier Schulbaum to do the AGM updates.

6. Working-groups & Task Forces - PK

Action - LRP: to circulate TF and working group TOR to the MB.

Action - PK: to circulate final TF and Working-group TOR to the MC prior to the meeting.

7. AOB

Action - LRP: chase MC for participation in the procedural session in the morning.

Action - LRP: organise an informal meeting on the Tuesday the night before the MC meeting.

Action - JC: to do an update on the new governance structure on PRO.