



# Europeana Network Association Management Board

Management Board meeting 3 June 2015

## DECISIONS & ACTIONS

**Attendees** Max Kaiser (MK *Chair*), Merete Sanderhoff (MS *Vice-Chair*), Paul Keller (PK *Treasurer*), Rolf Källman (RK), Joke van der Leeuw-Roord (JLR), Johan Oomen (JO), Jill Cousins (JC), Aubéry Escande (AE), Luis Ramos Pinto (LRP)

### 1. Review of pending actions - MK

*Action - LRP:* present the MB with the next steps for the full incorporation of the 25 MC into the Association. This should tie in with the forthcoming membership opt-in procedures.

### 2. Bylaws - JLR

*Action - JLR, JF, LRP & AE:* create a separate document on outlining decision making and voting procedures to inform the MC and complement the Bylaws and Statutes (where the issues of absolute majority and making decisions before the general assembly have to be addressed article 37).

*Action JLR & JF:* review the issue of dismissal of MC membership now that membership is on an individual basis.

*Action AE:* create a video with MC members to present what it is to be an MC member, to act as a promotional guide in getting people to run for election.

### 3. July Members Council meeting - MK

*Decision - MB:* MC membership in the following elections should be limited to 30-35 this topic should be up for discussion at the July MC meeting.

*Action - LRP:* include debate on number of seats up for re-election in the July MC meeting.

*Action - LRP:* circulate the agenda once the Web form has been provided by HV and VJV

*Decision - MC:* remove session II of Part III and extend the meeting to 17h30.

*Action - Europeana office:* find MC representatives to present at the MC meeting.

*Action - LRP:* chase the MC to participate in the July meeting.

### 4. Digital Single Market - Topical Campaigns - JC

*Proposed action - MB:* to validate the pre-comms campaign with the MC support

*Decision MC:* overall thought it was a good idea and that it should be an MC representative presenting the point of these.

*Decision MC:* agreed to go on with the DSM twitter campaign before June 12. Follow-up at the July meeting in the context of the Topical Campaigns

*Action - Europeana Office:* to find someone to present these.

## **5. Updated on planning the AGM - AE**

*Action AE:* to share the speakers list and the AGM agenda with the MC.

## **6. Association Communications - AE**

*Action - MK & MS:* to schedule the blog about Foundation Board outcomes and generally MB/MC recommendations.

## **7. Working-groups & Task Forces - MK**

*Action - PK:* to update on TF & WG ToR progress

*Action - AE:* LRP to produce a Task Forces overview with allocated budget, timeline and recommendations deadline.

## **8. AOB**

*Decision - MB:* no meeting to be held the day before the July MC meeting.